

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Wednesday, August 20, 2003 – 6:00 p.m.**

**Administration Building**  
**2101 Hurley Way, Sacramento, CA**

**CALL TO ORDER**

The meeting was called to order by President Goold. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Stewart, Trujillo, Valley, Vanderveen. Staff: Fire Chief Martinez, General Counsel Price, Board Clerk Tilson.

**PLEDGE OF ALLEGIANCE**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

**CONSENT AGENDA:**

**1. Board Meeting Action Summary—August 6, 2003**

- **Board Action:**  
Stewart/Granados—Approve the Consent Agenda. *Directors Duveneck, Engellenner, Goold, Granados, Stewart, Trujillo, Valley, Vanderveen, YES. Director Jones, abstaining. Motion carried.*

**ACTION ITEM(S)**

**1. Fiscal Documents/County of Sacramento—(Simcoe)**

- An authorized signature list of current District officers and staff members eligible to sign fiscal documents is required by the Finance Office of the County of Sacramento; recommend approval as submitted.
- **Board Action**  
Stewart/Engellenner—Approve staff recommendation. *Unanimous vote in favor.*

**2. Resolution No. 48-03—Grant Assurances for Homeland Security Grant Program—(Turner)**

- The District has received three grants totaling over \$900,000 through the State Domestic Preparedness/State Homeland Security Grant Programs designating funds to law and fire jurisdictions for equipment and apparatus to prepare personnel to deal with large scale emergency operations.
- As part of receiving the Grant Funding, a guarantee in the form of a resolution to the County of Sacramento and the State of California giving signatory authorization to designated District staff is required to receive the Grant funding.
- Only specific equipment and apparatus can be purchased with grant funding; list to be established with Local 522 input as suggested and brought back to the Board.
- Overview of grant participation for equipment and vehicles including personnel to be presented in the near future.
- Staff recommends adoption of the Resolution providing signatory authorization to Fire Chief Rick Martinez, Assistant Chief Janice Simcoe, and Battalion Chief Dale A. Turner to execute any actions necessary for the purpose of obtaining financial assistance within the guidelines set forth under the Grant Program.
- **Board Action:**  
*Stewart/Duveneck – Adopt the Resolution. Unanimous vote in favor.*

**3. Easement Agreement for Sprint PCS – Station 26—(Price)**

- Documents incomplete; presentation at a future date.
- **Board Action:**  
*Item tabled.*

**PRESENTATION ITEM(S)**           None.

**PRESIDENT’S REPORT—(Goold)**

- Complimented the unmatched caliber of staff and field personnel at Metro.

**FIRE CHIEF'S REPORT—(Martinez)**

- The current Fleet Plan includes an ARFF vehicle for McClellan. A used vehicle with low mileage was located with the assistance of International Airport for purchase at a savings of one-half the cost of a new one.

Acknowledged Fleet Manager Rich Wasina and others for their work.

- Action was taken at the last Board meeting to endorse Director Vanderveen as Communications Center Manager—advised the Board of options if selected at the August 26 Comm Center Board meeting. He and General Counsel will look at the best fit of either keeping in place the open contract for services between Metro Fire and an employee and access Jim Vanderveen as a District employee as opposed to a new independent contract directly with the affected employee. It will be for a limited term of one year consistent with this Board's direction.

**GENERAL COUNSEL'S REPORT—(Price) None.****COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Goold)**

- By a unanimous consensus of the Committee at today's meeting, Director Engellenner was appointed as the Primary Delegate and Director Valley as the Alternate on the Sacramento Regional Fire/EMS Communications Center Governing Board JPA, effective immediately.
- Governance Project—a five-page letter to President Goold and Fire Chief Martinez from Martin Nelson of Taylor-Nelson Consultants dated July 31, 2003 was distributed to Board members.

Update includes a potential visit from the consultant at the September 3 Board meeting to answer any questions prior to moving forward with the recommendations.

- Next meeting TBD.

**Communications Center Delegate**

- Director Vanderveen concluded presentation of two pending items for the August 26 meeting at the request of Director Engellenner:
  - Proposed Unrepresented Resolution #09-03
    - 5 percent increase reflected in the budget; senior management with contracts excluded.
  - Proposed Fiscal Year 2003/2004 Final Budget Resolution #10-03
    - Metro Fire's projected contribution reflects an approximate reduction of \$300,000 from the Preliminary Budget.

Board direction to District Delegate Engellenner in support of both issues.

- Next Meeting: August 26, 2003 – 10:30 a.m.

**California Fire & Rescue Training Authority—(Stewart)**

Next Meeting: TBD

**Finance Committee—(Jones)**

- Presentation received on today's meeting.
  - Final Budget referred to the full Board with unanimous support.
- Canceled the next Committee meeting scheduled September 17, 2003—Directors Jones and Stewart out-of-town.
- Next meeting: October 15, 2003 – 5:00 p.m.

**Policy Committee—(Duveneck)**

- Next meeting: September 3, 2003 – 5:15 p.m.
- Watched the 2003 Police and Fire Games while on vacation. Congratulated everyone involved behind the scenes and the participants.

Fire Chief Martinez acknowledged Battalion Chief Don Mette who coordinated the event on behalf of the District and Local 522.
- President Goold gave the Policy Committee Chair two documents received from Director Vanderveen.

**BOARD MEMBER QUESTIONS AND COMMENTS****Engellenner:**

- Thanked the Executive Committee for his appointment to the Communications Center Board.
- Questioned two articles in the Sacramento Bee regarding Deputy Sheriffs and Metro firefighters littering.

Fire Chief Martinez stated there is a policy that calls for employees to clean up at an emergency scene—they do a good job and nothing hazardous is left behind. Assistant Chief Haverty took the initiative the day the article came out and advised the Citrus Heights City Council—we received a favorable response on our policy and practice. No known explanation on article rationale.

**Jones:**

- Inquired about the August 18 international visit.

Fire Chief Martinez reported on the delegation from India who visited OES. Acknowledged Chiefs Hartley, Cooper, and Haverty for an overview presentation on flood management.

Director Jones extended her personal thanks.

- A grass fire occurred a few weeks ago east of the Mayhew Drain area and neighbors whose homes were saved and protected by Metro Fire were very pleased with the actions taken. She would like to contact an operational staff member to attend their next community meeting held on the third Tuesday in September to address some questions and future concerns.

Fire Chief Martinez to handle the request.

- Inquired if there were any takers on her Eppie's Great Race challenge to determine who owes a \$25 contribution to charity.

**Granados:**

- Thanked the crews of Stations 33, 63, 65, and Chief Eastman for the quick stop to a fire coming onto Aerojet property from the Mormon Center; including Deputy Chief Ritter for the incident report.
- Noticed in the Firestream that a lot of our Paramedics were promoted to Captain. Inquired about our intern paramedics and plans for replacement.

Fire Chief Martinez stated we have 12 intern paramedics anticipated to start in February or March. Need to put together an entire plan to retool our paramedic intern program, process for entry testing, and laterals. Our last entry test produced a low yield—this is a systemic problem throughout the discipline statewide.

**Goold:**

- Expressed gratitude to staff who participated in the First Emergency Responder Day on Monday, August 18, 2003. Good representation of our District at Cal Expo.

Fire Chief Martinez commended Captain Darren Taylor, our lead contact for the last few years on the Fair activities. Invitation extended to visit Camp Smokey featuring public education materials, with a firehouse replica staffed by a number of our personnel.

**RECESS FOLLOWED BY CLOSED SESSION 6:58 PM**

**RECONVENE TO OPEN SESSION 7:27 PM/CLOSED SESSION REPORT**

Report by General Counsel Price:

**1. LABOR NEGOTIATIONS**

Pursuant to California Government Code Section 54957.6

District Negotiator: Deputy Chief Teresa Means

Employee Organization: Sacramento Area Fire Fighters Local 522

Board discussed issues relative to the upcoming labor negotiations—no action taken.

**ADJOURNMENT:**

The meeting was adjourned at 7:30 PM.

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Grant B. Goold, President

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James M. Stewart, Secretary

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Charlotte Tilson, Clerk of the Board